

**A. University of Philosophical Research 3910 Los Feliz Boulevard Los Angeles, CA 90027**

Student Name		Social Security Number	
Address	City	State	Zip

**B.** 1. Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, 888-370-7589 (Telephone) or 916-263-1897 (Fax).

2. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 or by completing a complaint form, which can be obtained on the bureau’s Internet Web site, www.bppe.ca.gov.

**C.** This agreement is a legally binding instrument when signed by the student and accepted by the school. Your signature on this agreement, with initial on each page, acknowledges that you have been given reasonable time to read and understand it and that you have been given: (a) a written statement of the refund policy including examples of how it applies and; (b) a catalog including a description of the course or educational service including all material facts concerning the school and the program or course of instruction which are likely to affect your decision to enroll. You will be provided with a copy of this enrollment contract once it has been signed by the university.

**D.** This agreement is for the course or educational service marked below (*check one*):

**BACHELOR OF ARTS – LIBERAL STUDIES** (*A total of 90 quarter credits of course work is required to complete this course of educational service. The instruction is provided via distance education.*)

**MASTER OF ARTS – CONSCIOUSNESS STUDIES** (*A total of 51 quarter credits of course work and 3 credits of written Thesis work is required to complete this course of educational service.*)

**MASTER OF ARTS – TRANSFORMATIONAL PSYCHOLOGY** (*A total of 51 quarter credits of course work and 3 credits of written Thesis work is required to complete this course of educational service.*)

Proposed Start Date \_\_\_\_\_

**E. STUDENT’S RIGHT TO CANCEL**

You have the right to cancel the agreement for a course of instruction including any equipment or other goods and services included in the agreement without penalty or obligation, until midnight of the eighth business day after the day on which you (1) received your first lesson, (2) received a copy of the Notice of Cancellation, or (3) received a copy of the enrollment agreement, whichever is later.

Cancellation shall occur when you have given written notice of cancellation to the school in any manner. If not in writing, this should be followed up with a signed confirmation to confirm your identity. The confirmation letter should be sent to the address of the School shown on the top of the front page of the enrollment agreement. You can do this by mail, hand delivery, telegram, or any other means.

The notice of cancellation, is effective from the time it is given in any manner, so long as you provide a signed confirmation. The notice need not take any particular form and is effective if it shows that you no longer wish to be bound by the enrollment agreement or continue your attendance at the school.

If you cancel the enrollment agreement, you will have no liability to the School and the School will refund any money that you paid within 30 days after we receive your notice of cancellation.

**F. REFUND INFORMATION**

You have the right to withdraw from a course of instruction at any time. If you withdraw after midnight of the eighth business day after the first day you received your first lesson, the School will calculate the amount you owe from the time you attended according to the following formula: The amount you owe shall be determined on a pro rata basis depending on how many clock or credit hours you attended versus how many clock or credit hours you paid for. If the amount you paid is more than the amount you owe for the time you attended, a refund will be made within 30 days. If the amount you owe is more than the amount you have already paid, you will have to make arrangements for payment.

The withdrawal date for refund computation is the last date of attendance in class. The student is also deemed to have withdrawn for refund purposes, if the institution terminates enrollment as provided in the enrollment agreement.

If you have received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

- (1) The federal or state government or a loan guarantee agency may take action against you, including applying any income tax refund to which you are entitled to, to reduce the balance owed on the loan.
- (2) You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

A student who elects to withdraw from the program is entitled to a refund of tuition after the written cancellation notice is received. Refunds are made according to the following schedule as set forth for postsecondary schools by the California State Department of Education:

to 10% of the course,	90% refund of paid tuition;
to 25% of the course,	75% refund of paid tuition;
to 33 1/3% of course,	66 2/3% refund of paid tuition;
to 50% of the course,	50% refund of paid tuition;
to 60% of the course,	40% refund of paid tuition.

The effective date for determining a refund is the date the Administration Office receives the notification of cancellation. Refunds will be paid within 30 days of receipt of notification of cancellation. The School requests in that case the return of albums.

**CALIFORNIA STUDENT TUITION RECOVERY FUND INFORMATION**

The California Student Tuition Recovery Fund (STRF) is available if:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or

2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.”

(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

“The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.”

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

STRF charges are non-refundable and are \$0 for every thousand. The registration fee is also non-refundable.

**G. NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at University of Philosophical Research is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in any of our three degree programs is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending University of Philosophical Research to determine if your credits or degree will transfer.

**H. FEES AND CHARGES:** The student is responsible for the fees and charges pertaining to the program's requirements (specific costs are detailed below for the program of enrollment)

**B.A. Program:**

Registration	<b>\$75 (non-refundable)</b>
Tuition	<b>\$18,000 (\$600 per Course)</b>
Graduation Fee	<b>\$100</b>
STRF	<b>\$0.00 (non-refundable)</b>

Degree Program cost inclusive of all materials and shipping\*, except for books: \$18,000\*\*

*\*International and/or expedited shipping charges are extra, and will be quoted according to individual needs.*

*\*\*Tuition and fees are subject to change.*

**M.A. Program:**

Registration	<b>\$75 (non-refundable)</b>
Tuition	<b>\$20,400 (\$1,200 per Course)</b>
Graduation Fee	<b>\$100</b>

STRF                      **\$0.00 (non-refundable)**

Degree Program cost inclusive of all materials and shipping\*, except for books: 20,400\*\*

*\*International and/or expedited shipping charges are extra, and will be quoted according to individual needs.*

*\*\*Tuition and fees are subject to change.*

For Book costs reference attached table of Textbooks, which lists book prices if purchased through the UPR Bookstore. Students have the option of independently acquiring the required texts from market sources. Textbooks purchased through the UPR Bookstore or other sources are non-returnable to UPR.

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE: \_\_\_\_\_

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \_\_\_\_\_

TOTAL CHARGES STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: \_\_\_\_\_

**I. PROGRAM START DATE AND SCHEDULED COMPLETION DATE**

UPR's (BA) (MA) (*circle one*) program is a \_\_\_\_year program.

Based on your start date of \_\_\_\_\_ (mm/yyyy), your scheduled completion date is \_\_\_\_\_(mm/yyyy)

- J.** Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

**I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact Sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.**

\_\_\_\_\_  
**Student Initials**

**My signature below certifies I have read, understood, and agreed to my rights and responsibilities and that the institution's cancellation and refund policies have been clearly explained to me.**

\_\_\_\_\_  
**Signature of Student**

\_\_\_\_\_  
**Date**

**I certify that University of Philosophical Research has met the disclosure requirements of the Education Code of the Private Postsecondary and Vocation Refund Act of 1989 and this agreement is accepted.**

\_\_\_\_\_  
**Signature, and Title of School Official**

\_\_\_\_\_  
**Date**